


Date: December 13, 2023

To: Board of Directors

From: Sam Desue, Jr. 

Subject: **RESOLUTION NO. 23-12-57 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING CONTRACTS WITH ARAMARK UNIFORM SERVICES AND UNIFIRST CORPORATION FOR MAINTENANCE UNIFORM RENTAL AND LAUNDRY SERVICES (3 LOTS)**

1. Purpose of Item

This Resolution requests that the TriMet Board of Directors (Board) authorize the General Manager to execute contracts with Aramark Uniform Services (Aramark) and UniFirst Corporation (UniFirst) for Maintenance uniform rental and laundry services (3 Lots) (Services).

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Type of Contract Procurement

- Low Bid / Invitation to Bid (ITB)
- Request for Proposals (RFP) (inc. CM/GC)
- Request for Qualifications (RFQ) (Personal Services)
- Other:

4. Reason for Board Action

Board authorization is required for all contracts obligating TriMet to pay in excess \$1,000,000.

5. Type of Action

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

6. Background

TriMet requires weekly rental and laundry services to provide uniform garments, dust and dirt mats, shop rags and towels, dry and wet mops, and fender blankets to various TriMet facilities located throughout the transit District. TriMet utilizes a uniform rental and laundry service contract to provide coveralls, shirts, pants, shop towels, floor mats, and other supplies for maintenance employees at all facilities. This arrangement allows for each employee at each location to have available the number of garments specified in Article III, Section 5,

Paragraph 4 of TriMet’s Working and Wage Agreement with ATU 757, and provides cleaning, repair, and replacement of garments as they wear out.

The contract also provides specialized clothing for specific job duties, such as flame resistant garments for high voltage exposure and high visibility garments for employees who work in and or around TriMet’s right-of-way. The contractor provides sizing services and makes deliveries to the required locations on a weekly basis. The current contract for these services expires on January 23, 2024.

7. Description of Procurement Process

TriMet issued an ITB for the uniform rental and laundry services on October 23, 2023. On November 14, 2023, TriMet received three bids: one from AlSCO; one from Aramark Uniform Services (Aramark); and one from UniFirst. Bids were made for rental and laundry services for different types of supplies (Lots). Bids from each vendor for each of the three Lots are shown below:

Bid Results			
Maintenance Uniform Rental and Laundry Services			
	AlSCO	Aramark	UniFirst
Lot #1	\$731,887	\$1,074,087	\$1,829,724
Lot #2	\$350,764	\$426,356	\$1,145,194
Lot #3	\$1,900,080	\$1,809,678	\$1,319,721
Total Contract Value . . .	Bids Withdrawn	\$1,500,443	\$1,319,721

The proposed contracts with each of the vendors would be for a five-year term, with TriMet’s unilateral option to terminate for convenience, if any of the contracts need to be terminated for any reason. Contract pricing is based on garment/item pricing, on a weekly basis per Lot. No rate increases are allowed during the initial year of the contract. Any rate increases during years two through five will be subject to TriMet’s approval, and will be capped at the yearly percentage change in the Consumer Price Index – All Urban Wage Earners and Clerical Workers (CPI-W), for the Portland-Salem area Western Region, Pacific Division – Class A.

The estimated contract amounts are:

Aramark

- Five-year contract total = \$1,500,443

UniFirst

- Five-year contract total = \$1,319,721

Total of both contracts = \$2,820,164

The final cost for each contract will be based on the Agency’s actual usage, which will vary annually according to the frequency of uniform rental and laundry services provided at each location, each week.

The combined total price of the two contracts of \$2,820,164 compares favorably to TriMet's independent cost estimate (ICE) of \$2,881,202 for a five-year contract term for this procurement. The ICE was based on TriMet's current contract pricing, estimated increases due to supply chain issues, mobilization and anticipated escalation.

8. Diversity

- Aramark's workforce at its Portland facility is 108, of whom 32.4% are minority and 26.9% are female. Subcontractors will not be used to perform any of the work under the contract.
- UniFirst's workforce is 3,352, of whom 73.6% are minority and 53.1% are female. Subcontractors will not be used to perform any of the work under the contract.

9. Financial/Budget Impact

Maintenance uniform rental and laundry services costs are elements of operating budgets for various Maintenance departments for FY2024 and beyond.

10. Impact if Not Approved

While TriMet could potentially purchase the required uniforms, shop mats, shop towels, and other supplies and arrange for separate laundry services, this would be a large capital expense, requiring on-going expenditures as the stock wears out, and uniform sizing and delivery functions to be performed in-house. TriMet is not staffed or equipped to perform the functions associated with these contracts, and failure to approve the contracts would put TriMet in violation of its Working and Wage Agreement with the ATU.

Aramark and UniFirst are highly qualified and their prices are fair and reasonable. TriMet's current contracts for uniform rental and laundry services will expire on January 23, 2024. Therefore, contract award to these two vendors is strongly recommended.

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TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING
CONTRACTS WITH ARAMARK UNIFORM SERVICES AND UNIFIRST
CORPORATION FOR MAINTENANCE UNIFORM RENTAL AND LAUNDRY
SERVICES (3 LOTS)**

WHEREAS, TriMet has authority under ORS 267.200 to enter into contracts with Aramark Uniform Services (Aramark) and UniFirst Corporation (UniFirst) for Maintenance uniform rental and laundry services (3 Lots) (Contract); and

WHEREAS, by Resolution dated May 25, 2022, the TriMet Board of Directors (Board) adopted a Statement of Policies requiring the Board to authorize contracts obligating TriMet to pay in excess of \$1,000,000; and

WHEREAS, the total amount of each Contract exceeds \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contracts shall conform with applicable law.
2. That the General Manager or his designee is authorized to execute the Contracts in amounts as follows:

Aramark – \$1,500,443 (Lots 1 & 2)

UniFirst – \$1,319,721 (Lot 3)

For a total amount of \$2,820,164 over the Contracts' five year terms.

Dated: December 13, 2023



Presiding Officer

Attest:



Recording Secretary

Approved as to Legal Sufficiency:



Legal Department